

Invitation for Tenders (IFT)



MINISTRY OF HEALTH PROCUREMENT OF PSYCHOTHERAPEUTIC MEDICINES MOH/2018/NCT/B.2.1/03

1. The Ministry of Health, Ghana hereinafter referred to as the Purchaser, intends to use part of its budgetary allocation to fund the Procurement of Psychotherapeutic Medicines to support its programme of work.
2. The Purchaser now invites sealed tenders from eligible manufacturers or their authorized representatives for the supply of Psychotherapeutic Medicines detailed in the table 1 below:

Table 1: Schedule of Requirements for the supply of Psychotherapeutic Medicines

Lot No.	Generic Name, Dosage Form, Strength	Unit Size	Presentation	Qty
1	Carbamazepine 20mg/ml, 100mg	Syrup	Bottle	300
2	Sodium Valproate 40mg/ml, 300mg	Syrup	Bottle	300
3	Topiramate Sprinkle Capsule 15mg	Capsule	Blister	12,000
4	Sodium Valproate 250mg	1 tablet	Blister	100,000
5	Sertraline 50mg	1 tablet	Blister	100,000
6	Benzotropine Injection 2mg/ml	1 Vial	Vial	1,000
7	Lorazepam 2mg	1 tablet	Blister	50,000
8	fluoxetine 20mg	1 tablet	Blister	200,000
9	Chlorpromazine 50mg	1 tablet	Blister	50,000
10	Chlorpromazine 100mg	1 tablet	Blister	50,000
11	Clozapine 25mg	1 tablet	Blister	50,000
12	Clozapine 100mg	1 tablet	Blister	50,000
13	Topiramate 50mg	1 tablet	Blister	20,000
14	Topiramate 100mg	1 tablet	Blister	20,000
15	Flupentizol decanoate Injection 20mg/ml	1 Ampoule	Ampoule	2,000
16	Lorazepam Injection 2ml/ml	1 Ampoule	Ampoule	1,000
17	Benzotropine 2mg	1 tablet	Blister	20,000
18	Lamotrigine 25mg	1 tablet	Blister	20,000
19	Lamotrigine 100mg	1 tablet	Blister	20,000

3. Tendering will be conducted through the **National Competitive Tendering(NCT)** procedures specified in the Republic of Ghana's Procurement Act, 2003, Act 663 and Act 914 as Amended and is open to all eligible firms registered under the laws of Ghana.

4. As part of the eligibility criteria for this Tender, all Tenderers are required to register onto the Ghana Public Procurement Authority (PPA) Database on www.ppaghana.com and submit evidence of registration with their Tender submission. This is a mandatory requirement for all Tenderers.
5. Tenderers must quote for the required product quantity per lot. Tenders that do not offer the complete quantities will be rejected as incomplete. Delivery shall be 90 days after contract signing. **THE PRODUCTS MUST BE REGISTERED WITH THE GHANA FOOD AND DRUGS AUTHORITY AT THE TIME OF TENDERING.**
6. Eligible tenderers must be ready, willing and able to supply the product according to the delivery schedule and be paid six (6) months after delivery and acceptance of the goods. Tenderers are to provide a statement in their Tender Form to comply with this eligibility requirement.
7. Interested eligible tenderers may obtain further information from the Procurement Unit, Room 5 and inspect the tender documents at the address given below. A complete set of Tender Documents in ENGLISH may be purchased by interested Tenderers on the submission of a written Application to the address below and upon payment of a non-refundable fee of **Four Hundred Ghana Cedis (GHS 400.00)**. The method of payment will be cash.
8. Sealed tenders must be delivered to the address below on or before 10.00am (local time) on **Thursday 30th August, 2018**. All tenders must be accompanied by a tender security of 2% of the tender price. Tender Security must be in the Form of a **Bank Guarantee** or **Insurance Bonds**. Tenders submitted without Tender Securities would be rejected as non-responsive.
9. Late tenders will be rejected. Electronic Tender will not be permitted. Tenders will be opened in the presence of the tenderers' representatives who choose to attend at the address below at **10.00am (local time) on Thursday 30th August, 2018**.
10. The address for purchase and submission of tender documents is stated below:

**THE PROCUREMENT UNIT: ROOM NO. 5
MINISTRY OF HEALTH
28TH FEBRUARY ROAD
NEAR DEPARTMENT OF NATIONAL LOTTERIES
P. O. BOX MB44, ACCRA**

Tel.: +233-050 122 8029/ 050 122 8051

E-mail: procurementmohghana@gmail.com (queries only)

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**KWAKU AGYEMAN-MANU (MP)
HON. MINISTER OF HEALTH**